



**ST. GEORGE
MINOR HOCKEY ASSOCIATION**

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ST. GEORGE MINOR HOCKEY ASSOCIATION
RULES OF OPERATION

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RULES OF OPERATION

SECTION ONE - GOVERNANCE

St. George Minor Hockey operates under the governance of its Constitution and the Manual of Operations of the Ontario Minor Hockey Association.

SECTION TWO - CODE OF CONDUCT AND ETHICS

ALL MEMBERS CODE

To establish and maintain standards for participants including all players, parents, team officials, executives

and volunteers. The standards are comprised of, but not limited to, the following principles:

- 1. Members must respect the rights, dignity and worth of every human being and treat everyone equally within the context of their activity.**
- 2. Members have a responsibility to declare a high degree of commitment and perform to that level of commitment.**
- 3. Members must communicate and cooperate with other sports organizations, non-sports organizations, medical practitioners and educational institutions in the best interest of the players.**
- 4. Members must encourage executives, parents, players and officials to obey the rules and spirit of the sport, and to treat each other in a courteous manner.**

- 5. Members must never advocate the use of performance enhancing drugs or banned substances.**
- 6. Members must be clear as to what is to be regarded as confidential information and not to divulge any such information without expressed approval of the individuals concerned.**
- 7. Members must consistently display high personal standards both professionally and personally.**
- 8. All reasonable steps must be taken to establish a safe environment in keeping with the regular and approved practices within the sport.**
- 9. Participants have a responsibility to themselves and the Association to maintain their own effectiveness, resilience and abilities.**
- 10. Members must not display an affiliation with any business or organization in a manner that falsely implies sponsorship or accreditation by that group.**
- 11. Should a member of SGMHA take legal action against SGMHA the said member or spouse will be ineligible to sit on the SGMHA Executive and all children of said member or spouse will be removed from the Association.**
- 12. Members must respect the rules of the arena facility. Any team causing damage to the facility/change rooms will be responsible for cost of repairs.**

Team Officials Code

1. Be a resource person able to assist the athlete to develop his/her athletic potential and self-dependency.
2. Recognize individual differences in athletes and always think of the athlete's long-term best interests. Aim for excellence based on realistic goals. The activity undertaken must be suitable for the age and ability of the players.
3. Lead by example. Teach and practice co-operation, self-discipline, respect for officials and opponents and proper attitudes in language, dress and deportment. Rules are mutual agreements that no one should evade or break.
4. Make sport challenging and fun. Skills and techniques need not be learned painfully. Ensure that all equipment and facilities meet current safety standards.
5. Be honest and consistent with athletes. They appreciate knowing where they stand.
6. Be prepared to interact in a positive manner with administrators, league officials, on-ice & off-ice officials and parents.
7. Be responsible people who are flexible and willing to continually learn and develop.
8. Follow the advice of a physician when determining when an injured player is ready to play again.
9. Set and monitor the boundaries between a working relationship and friendship with players. Team officials must realize that certain situations or friendly actions could be misinterpreted, not only by the player, but also by others motivated by jealousy, dislike or mistrust and could lead to allegations or misconduct or impropriety.
10. Conduct of the team on and off the ice is the responsibility of the Team Officials.

PARENTS CODE

1. Do not force an unwilling child to participate in sports.
2. Remember, children are involved in organized sports for their enjoyment, not yours.
3. Encourage your child always to play by the rules.
4. Teach your child that honest effort is more important than victory so that the result of each game is accepted without undue disappointment.
5. Turn defeat to victory by helping your child work towards skill improvement and good sportsmanship. Never ridicule or yell at your child for making a mistake or losing a competition.
6. Remember that children learn best by example. Applaud good plays by your team and by members of the opposing team.
7. Do not publicly question the officials' judgment and never their honesty.
8. Support all efforts to remove verbal and physical abuse from the children's sporting activities.
9. Recognize the value and importance of volunteer team officials. They give their time and resources to provide recreational activities for your child.
10. Set an example by supporting and respecting your child's team officials. When problems arise, communicate on an individual basis, after the 24 hour cool-down period. Public comments are not appropriate.

PLAYERS CODE

1. Play for the fun of it, not just to please your parents or coach.
2. Play by the rules.
3. Never argue with the officials' decisions. Let your captain or coach ask any necessary questions.
4. Control your temper - no mouthing off, breaking sticks, throwing gloves or other equipment.
5. Work equally hard for yourself and your team - your team's performance will benefit and so will you.
6. Be a good sport. Cheer all good players, whether it's your teams or your opponents.
7. Treat all players as you yourself would like to be treated. Don't interfere with, bully or take unfair advantage of any player.
8. Remember that the goals of the game are to have fun, improve your skills and feel good. Don't be a show-off or always try to get the most points or penalties.
9. Co-operate with your team officials, team mates and opponents, for without them, you do not have a game.
10. Remember, you are representing yourself, your parents, your team, your sponsor and your town at all times to and from the arena.

SPECTATORS CODE

1. Remember that children play organized sports for their own fun and enjoyment. They are not there to entertain you and they are NOT miniature pro athletes.
2. Be on your best behaviour. Don't use profane language or harass players, team officials or on-ice and off-ice officials.
3. Applaud good plays by your own team and the visiting team.
4. Show respect for your team's opponents. Without them, there would be no game.
5. Never ridicule or scold a child for making a mistake during a competition.
6. Condemn the use of violence in all forms.
7. Respect the officials' decisions.
8. Encourage players always to play according to the rules.

SECTION THREE - ELIGIBILITY AND REGISTRATION

RESIDENCY

1. All players must habitually reside within the eligible boundaries of the SGMHA, as on file with the OMHA, with their custodial parents or legal guardians.

BIRTH CERTIFICATES

All NEW registrants must provide a photocopy of the player's birth certificate and mail or email a copy to the registrar. Where a new registrant was born in a country other than Canada the player may provide a document from Employment and Immigration Canada which verifies the date of the birth of the player. Registration is not considered complete and will not be accepted without the above mentioned documentation.

REGISTRATION DATES

The registration deadline will be set annually by the executive, and this date will be made available on the Association's website. Registrations received after the set deadline will incur a \$100 late fee.

Please Note: New residents to St. George will be exempt from the late fee.

REGISTRATION REQUIREMENTS

1. Registration fees are set by the Executive prior to the start of each hockey season.
2. Registration for St. George Minor Hockey must be done on-line through the Hockey Canada Online Registration system. If Payment can not be made online, then a cheque made out to St. George Minor Hockey must be given to the registrar within one (1) week of filling out and submitting the registration form.
3. Registration is not considered complete until the Registrar receives all payments and forms, and if applicable, birth certificates.
4. All cheques are to be made payable to St. George Minor Hockey Association, in the amounts and dates specified in the policy for the current hockey season.
5. The Rep Try-out fee is paid prior to tryouts and must be received by the Registrar prior to the first tryout date. There will be no exceptions to this rule except in the case of new registrants and new residents. Any player eligible by age and residency may try out for the Rep team. Players not trying out will be assigned to local league teams.
6. A player will pay a Rep try-out fee for each age division.

7. When a cheque is returned, for whatever reason, the Treasurer will contact the Registrar, who in turn contacts the parent/guardian. The parent/guardian is informed that:
 - a) The returned cheque must be replaced immediately, and before the player(s) step on the ice, with a certified cheque, cash or money order.
 - b) The parent/guardian is responsible for applicable bank and administrative charges.
 - c) The player will no longer be able to participate in any SGMHA sanctioned event until payment is complete.
8. The Registrar will also contact the player(s) coach and inform them that until further notice, the player will no longer be able to participate in any SGMHA sanctioned event. The Registrar will not disclose the reason. Discretion may be used for alternative replacement arrangements.
9. If we, SGMHA, do not have enough players to put a team on the ice in a particular age category, letters of permission will be issued to the affected players, thus allowing them to register in another center. The decision to issue letters of permission is made by the Executive.
10. Players may not be on the ice unless registered to this Association and registration fees must be in order before that player steps on the ice.
11. All Team Officials must be registered on Officials OMHA roster. These are the only people allowed on the bench during any game.
12. Insurance for all players will be mandatory and such charges will be incorporated in the player registration fees.
13. Any member of St. George Minor Hockey with monies owing to St. George Minor Hockey will be considered members not in good standing and will not be allowed to register until payment is made in full.

REFUNDS

Refunds of registration fees will be arranged on a pro-rated basis under one or more of the following conditions:

1. Presentation of a medical certificate.
2. Player signing with OHL, OHA or AAA club.
3. Player moving beyond the eligibility boundaries of the SGMHA.
4. In the event there is no appropriate team for the player to play for.
5. Other requests for refunds in special circumstances will be at the discretion of the Executive.

Refunds will be granted according to the date the written application is received by the Registrar, Treasurer, or Secretary and the following table:

Up to September 30 90%

During the Month of October 75 %

During the Month of November 50%

During the Month of December 0

No late charges will be refunded.

SECTION FOUR - EQUIPMENT AND UNIFORMS

All players' equipment will be CSA approved and will follow the OMHA guidelines.

MOUTHGUARDS

1. It is mandatory for all players to be equipped with proper fitting mouth guards, as per OMHA guidelines, when participating in any WBMHA sanctioned event such as games and practices.

NUMBER OF SWEATERS

1. Each team will be provided home and away sweaters
2. All team sweaters must have the "STOP" sign visible on the back.

SGMHA EQUIPMENT

1. All equipment will be returned to the Equipment Manager clean and in good repair at the end of the playing season.
2. All Coaches will be required to submit a \$100.00 bond Cheque to ensure the proper care of the team sweaters.
3. All sweaters are the property of the SGMHA and must be returned to the SGMHA cleaned at the end of each hockey season.
4. Team Officials are responsible for the equipment allotted to their team.
5. Goaltending equipment is the responsibility of the player and the parent/guardian must sign for it

at the beginning of the year, excluding Tyke.

6. Game sweaters are the responsibility of the Team Officials. Game sweaters must be returned to the Team Officials after each game. Players are not to wear game sweaters for any reason other than a SGMHA sanctioned events and games, unless approved by the Executive prior to the event.

7. The Executive must approve all equipment, uniforms, clothing and trophies.

8. No subsidized equipment, clothing or apparel may be purchased without approval of the Executive. SGMHA offers goaltending equipment up to and including the Atom Rep level.

9. Chip players will be allowed to keep their Jerseys provided that they are donated by Tim Horton's and will be of NO cost to SGMHA.

SECTION FIVE - PLAYER MOVEMENT

UNDERAGE PLAYERS

1. All players may move up one age division into Local League or Rep. Consideration will be given to the players of that age group first. The final decision lies with the SGMHA Executive.

TEAM SELECTION

1. The Executive reserves the right to determine the number of players for any team within our Association with respect to Rep teams, AE teams, and Local League teams.

2. REP team tryouts are open to any player eligible by age and residency providing the proper fee is paid.

3. The coach of the team will make REP team selection unless otherwise determined by the Executive, immediately following the last tryout. Players can be cut from REP teams up to the rostering deadline set by the OMHA. This can only be done with SGMHA Executive approval. This player would be offered a roster position on an AE or LL team. A list of players is to be submitted to the Executive immediately upon completion of team selection.

4. Only those players participating in REP tryouts are eligible to play. An exception to this rule may be made for:

a) A player moving into town after the tryout deadline.

b) A player returning from an AAA, OHA, or OHL team during the current season.

c) A player that was not able to attend the REP tryouts due to medical reasons or extenuating circumstances accompanied by a letter in advance.

5. If there are insufficient numbers to ice a team, registered players will be issued a Letter of Permission to play in another center. Those players will be required to register with the SGMHA, their home center for the following season.

6. Local league players will all go on the ice according to their age division they are playing in.

7. In a case where there are two (2) or more Local League teams in an age division, they shall be equally balanced.

PLAYER SELECTION

Local League Teams will be selected using the following procedures:

1. All coaches involved will rate all the players using the format provided by the Executive.

2. All coaches involved will agree on the ratings.

3. Coaches will provide as much information as possible on the player's ratings.

4. Team Selection Committee will divide the teams as equally as possible.

5. The Team Selection Committee may move players as required if the teams are not equal.

6. After the final team selections have been made, the Head Coach is then free to recruit the rest of his team officials, if they are to be chosen from the player's parents/legal guardians.

7. Requests for players to play on the same Local league team will be at the discretion of the Executive.

PLAYING OR ICE TIME

1. Local League Team Officials are to ensure that fair ice time is given to all players. The Executive reserves the right to rectify the abuse of this policy.

2. Rep Team Officials are to strive to offer fair ice time to all players. The Executive reserves the right to rectify the abuse of this policy.

3. No players shall participate in practices of another team, unless that specific player is rostered as an affiliated player to that team on the ice.

4. If a player is used as an on ice volunteer, that player must be at least two divisions older than the age division on the ice and must wear full approved equipment as outlined in Section Four.

5. Only players/volunteers registered with St. George Minor Hockey Association may be on the ice during practices.

REP TRY-OUTS

1. Dates and times of rep tryouts will be posted on the SGMHA website.
2. Rep tryout fees will be set by the Executive and all efforts will be made to ensure that the fees pay for the ice time required.
3. No refunds will be issued to those players that do not make the rep team.
4. Players are guaranteed the first three scheduled tryouts.

AFFILIATED PLAYERS

1. Affiliation will be as per OMHA Manual of Operations - Rule 7, and, in addition to Rule 7.1
 - a) No player may be put on an affiliated player list without the consent of the player's parents, legal guardians and rostered coach.
 - b) No player may be used as an affiliated player without the consent of the player's parents/ legal guardians and Coaches permission.
2. Affiliation will only be permitted under the following circumstances:
 - a) When a team is missing one or more players from its approved roster due to illness, injury, suspension, vacation, work or personal business.
 - b) Where a team has an unusually low number of rostered players. Please Note: The SGMHA Executive will determine if a team qualifies for these criteria.
3. Ice time for affiliated players will be as follows:
 - a) An Affiliated player may take regular shifts as determined by Team Officials.
 - b) An affiliated player may see minimal or no ice time in a game they have been called up for.
 - c) All affiliated players should be invited to participate in team practices, bearing in mind that the affiliated players' primary team responsibilities must come first.
4. Goalie Affiliated Player Rule: If there are 2 goalies rostered to a team and one of the goalies is unavailable, the affiliated goalie may be brought up, but the rostered goalie must start the game.
 - b) Away tournaments: An affiliated goalie must play at least one game
 - c) If there is only one goalie rostered, an affiliated goalie can be called up but the rostered goalie must start the game.
5. Any coach found in contravention or purposely misusing the Affiliated Player rule will face immediate disciplinary action, including suspension.

SECTION SIX - CONDUCT AND DISCIPLINE

ALCOHOL/ILLEGAL DRUGS

All SGMHA sanctioned events, where minors are present, will be alcohol and drug free, including associated transportation.

CODE OF CONDUCT

Any violation of the SGMHA Rules of Operation, the SGMHA Constitution or OMHA Code of Conduct by any member shall render such member liable to disciplinary action in accordance with the Disciplinary Policy of SGMHA or the OMHA (contained in the OMHA Manual of Operations).

SPEAKOUT

1. If a Team Official is accused of abuse or harassment, the Executive will meet to discuss the details. Based on the information provided, they will make recommendations as to the required course of action. This can include but is not limited to:
 - a. Contact the OPP if necessary and follow any advice that they may offer.
 - b. Inform the OMHA.
 - c. Suspending the Team Official in question.
 - d. Interviewing the complainant.

e. Interviewing the parents of the team in question.

If the OPP conduct an investigation, the SGMHA must suspend their activities until the matter is concluded with the OPP. The SGMHA may then continue with disciplinary action if deemed by the Executive.

TEAM FINES

If any team receives a fine from the league they are participating in, that particular team is responsible for the fine.

TEAM MEETINGS - PHILOSOPHIES

1. Each team will provide copy of team rules/expectations/budget/team philosophy to each family. The Executive should receive a copy of this document(s).
2. Team officials will hold a team meeting prior to the start of the season to go over the standard team rules and outline what they want to accomplish during the year, and may ask to have an Executive member present.
3. Team Officials will have their written standard team rules signed by the parents at this meeting. A copy of each team's rules and a copy of the parent's signature sheet must be submitted to the appropriate Convenor.

Criminal Reference Checks(this is covered in our Constitution)

1. All Executive members, Team Officials, Parent Reps, and any person(s) having direct contact with the players, including extra volunteers used at practices etc. must complete and pass a Criminal Reference Check.
2. The President will co-ordinate all Criminal Reference Checks.
3. All Criminal Reference Checks must be filled out on or before October 31st. If not filled out, the member will be suspended from their duties until a clean Criminal Reference Check is returned by the OPP.
4. An applicant/volunteer will be asked to step down by the SGMHA if convictions or any outstanding charges involve:
 - a) Any sexual assault or sexual exploitation (no time limit).
 - b) Any criminal code charges/convictions involving children (no time limit).
 - c) Any assault conviction/charge within the last 10 years.
 - d) Any theft/fraud related convictions/charges within the last 5 years.
 - e) Any convictions/charges relating to Uttering Counterfeit Currency.
 - f) Any possession or trafficking of narcotics within 5 years.
 - g) Any violent offence involving weapons within the last 10 years.
5. If Impaired Driving convictions/charges are found, a letter will be sent to the Applicant/volunteer from the SGMHA advising them they are not allowed to drive children to and from games, practices or SGMHA sanctioned events if
 - a) They are unlicensed.
 - b) They have had an Impaired Driving related charge/conviction in the last 5 years.
 - c) They are under suspension.
6. If an applicant/volunteer fails a Criminal Reference Check, the President will contact that person to explain what has come back. That person will be given the option to resign their position, or if they feel the Criminal Reference Check is wrong; they will be given one week to resolve the matter with the Ontario Provincial Police. A letter clearing them will be required. If a letter cannot be obtained within the week, that person will again be given the option of resigning or being removed from their position until the matter can be resolved. All of this will be done in total confidentiality and the reason will not be divulged to anyone, including the Executive.

Twenty-Four Hour Cool Down Period

1. All Members of the Association must abide by the 24-hour cool down period. When the 24 hours has passed, the Member may then initiate contact to solve the problem.
2. The member must follow the standard team rules signed at the beginning of the season.

Complaint Procedure

1. In the event of a conflict, no player or parent shall protest less than 24 hours after the initial incident.

2. If a situation arises that can not be resolved between the coaching staff, player and/or parent, the member can opt to forward to the President of the SGMHA an anonymous letter OR a signed letter.
3. If the member chooses to forward an anonymous letter it must not include names of any identifiable individual(s). Anonymous letters naming individuals will not be dealt with. The letter must outline general concerns about a particular team. They may request that representation from the SGMHA Executive attend a game or practice to witness these concerns. In the case of an anonymous letter no written response will be given from the Executive as the complainant will be unknown. It will be at the discretion of the SGMHA Executive representatives attending the game/practice as to whether any issues with the team need to be dealt with. The Executive representatives will update the Executive Committee at their next regular meeting or at any emergency meeting if required. If no action results from the attendance of Executive members at a game/practice and the complainant does not find this satisfactory they will need to follow the signed letter complaint procedure.
4. If the member chooses to forward a signed letter to the President/Designate it will be at the discretion of the President/Designate whether the complaint will be forwarded to the Executive as a whole. This will be dependent upon the nature of the complaint. The complainant will receive a written response as to how their complaint is being dealt with. The President/Designate will make the Executive members aware that correspondence was received with regard to a specific team . No further details will be given at that time.
5. If the Executive feels it is a complaint to be dealt with, they will contact all parties involved during their investigation.
6. If the complaint is not an issue requiring a decision by the Executive, the President/Designate will bring the written letter of complaint to the next meeting of the SGMHA Executive. Each Executive member present must sign the back of the original letter entered into the minutes of that meeting. The Executive will not listen to or deal with hearsay. All parties to the complaint have the option of appearing at the Executive meeting to resolve the complaint.
7. All complaints and responses to complaints relating to any member of the SGMHA must be in writing including complaints made by members of the Executive. Verbal complaints will not be dealt with.
8. All decisions of the Executive are final pending an appeal and no exceptions will be granted, unless the decision is reversed by the OMHA, CHA or OHF with all associated costs at the complainant's expense.
9. All letters must be received by the Executive on or before April 15th of the current season. Letters will not be accepted after this date.
10. All response letters to complaints dealt with by the SGMHA Executive will be mailed by the President/Designate.

Abuse and Harassment Complaint Procedure (briefly referred to in Constitution)

1. All complaints or concerns must be in writing.
2. All letters given directly to the President/Designate (no copies are to be kept on file except by the president or designate)
3. The President/Designate decides if the letter should be forwarded to the Executive for consideration/review.
4. If the letter goes to the Executive, a letter is sent out by the Executive (either hand delivered or registered mail) with the complaint letter to the person(s) being complained about asking for a detailed response within seven days. Once the response letter is received back, the Executive will begin an investigation into the matter.

Appeal Procedure

1. If the person(s) being disciplined want to appeal the decision, they must write a letter to the SGMHA President/Designate requesting an appeal and why they feel they should be granted an appeal (they must have new evidence or witnesses to justify the appeal) within seven (7) days after the decision.
2. The President/Designate then has seven (7) days to decide whether to grant an appeal. Appeals will not be granted on the basis that the person being disciplined doesn't like the decision; they must have a compelling reason.
3. If an appeal is granted, the Executive talks to the person appealing and examines the new

evidence at the next Executive meeting to decide whether or not to overturn the original decision. The disciplinary action stands until a decision is made regarding the appeal.

4. If an appeal is not granted, the appellant has the right to take the next step and go to the OMHA.

5. There is a \$100.00 fee payable to St. George Minor Hockey to request an appeal. The fee is refunded only if the appeal is denied.

Confidentiality

1. Confidentiality is an absolute must when dealing with matters pertaining to the SGMHA. In Camera discussion at an Executive meeting is confidential. Motions and their outcomes are public information.

Female Player Dressing Room Policy (this is mentioned in the Constitution)

1. All female players, Pee Wee and above, will be assigned one dressing room separate from the male players when changing into their equipment. Below Pee Wee, female players have an option of either change room. Concerns that are expressed by members of teams below PeeWee will be dealt with on an individual basis by the Executive.

2. Team Officials will assign two adult females to supervise the dressing room when it is being occupied by a player of their team.

3. Team officials will inform female players that the dressing room may be shared with female referees.

4. Female referees will be advised where the separate dressing room is located upon arrival. They will also be informed that the dressing room may be shared with female players.

Change Room Policy

1. Team Officials, Referees, Executive members and Parent Reps will never shower with players. Change rooms must be supervised at all times with at least two (2) Team Officials/Parents present in the room. In the event that this rule is not followed, the coach will be suspended.

Transportation of Athletes

All bussing contracted for SGMHA teams to transport SGMHA players, Team Officials and parents/legal guardians, to SGMHA sanctioned events, will be alcohol free.

Injuries (Return to Play)

1. The trainer will fill out an OMHA Case Report any time a player is removed from the ice due to injury. A copy of the Case Report will be forwarded to the OMHA Center Contact. The trainer will retain the original and a copy will be sent to the Appropriate Convenor.

2. The trainer will fill out an OMHA Canadian Hockey Injury Report and an OMHA Case Report any time a player is removed from the ice and requires medical attention due to injury. A copy of the Injury Report and Case Report will be forwarded to the OMHA Center Contact.. The trainer will retain the original and a copy will be given to the appropriate Convenor.

3. The OMHA Center Contact will forward a copy to the Regional Executive member (REM) and the OMHA. If the injury is serious the OMHA Center Contact will inform the REM and the OMHA immediately.

4. Any player requiring medical attention by a medical professional for an injury will need to produce a doctor's note, to the trainer, to return to play. A Copy of the doctor's note will also be given to the appropriate Convenor.

DISCIPLINE (very limited in the Constitution)

1. Written complaints about members will be dealt with individually by the Executive as per the complaint procedure.

2. After thorough investigation, the Executive will make a decision and inform the member, in writing, of that decision.

3. All written complaints, written responses, documentation pertaining to the complaint and the SGMHA written response will be kept on file with the SGMHA.

4. Disciplinary action may include but is not limited to the following:

a) A meeting with the Executive

b) A meeting with the Executive and complainant

c) A letter of apology

d) A short term suspension from all or some SGMHA sanctioned events and activities.

e) A long term suspension from all or some SGMHA sanctioned events and activities.

f) A permanent suspension from all or some SGMHA sanctioned events and activities.

- g) return SGMHA equipment.
- h) reimburse funds.
- i) There will be zero tolerance for members who abuse the alcohol, illegal drug, and affiliation rule and abuse and harassment policies of the SGMHA.

SECTION SEVEN - COACHES/MANAGERS/TRAINERS/PARENT REPS

All Team Officials must be registered on Approved Rosters. Any approved Rostered Team Officials will be allowed on the bench during any game.

SELECTION OF COACHES (dealt with in the Constitution, but vaguely)

1. All coaching candidates must apply in writing by the application deadline, deadline to be set by the Executive each year.
2. Candidates should have experience as both a player and a coach.
3. Overall player improvement and enjoyment are more important than the won/lost record of a particular team in rating coaching ability.
4. A coach should be certified as per the OMHA guidelines as above in Section 7.
5. All candidates will be interviewed, selected and approved by the SGMHA Executive. At that time they must be prepared to outline their plans for the upcoming season.
6. AE Coaching selection will take place after the Rep team for that age group has selected their team. Local League Coaching selection may take place after the AE team for that age group has selected their team.
7. All Team Officials must be approved for their positions by the Executive.
8. The team officials must follow the Constitution and the Rules of Operation of the SGMHA and decisions of the Executive in regards to the best interests of the SGMHA. Failure to do so shall result in immediate suspension.
9. Any applicant that has been previously suspended by the SGMHA will be dealt with on an individual basis.
10. All applicants must agree to a Criminal Record Check by the OPP as per the OMHA's Prevention Services Guideline. Failure to comply with this request or a failing result may disqualify a candidate.

SECTION EIGHT - OFFICIALS

OFF-ICE OFFICIALS

1. Off-Ice officials must conduct themselves accordingly. Off-Ice officials must be unbiased at all times while performing their duties in the time box. Cheering for their team while in the time box is not acceptable.
2. At least one off-ice official should have experience in the time box.

SECTION NINE - SUBSIDIZATION COURSES

1. The SGMHA will pay the cost for any approved coach to attend an OMHA approved clinic up to and including the Development 1 Level. The SGMHA will pay the cost for any approved coach to attend an OMHA approved coach level Refresher clinic. In order to be reimbursed, coaches will provide a receipt.
2. The SGMHA will pay the cost for any approved trainer to attend an OMHA approved HTCP clinic up to and including Level 2. The SGMHA will pay the cost for any approved trainer to attend an approved course to re-certify their Level 2. In order to be reimbursed, trainers will provide a receipt.
3. The SGMHA will pay the cost of any Member, who is required to have prevention Services Certification, to attend and OMHA approved PRS clinic. In order to be reimbursed, Members will provide a receipt.
4. SGMHA will keep on file an updated list of all certified Team officials, to be maintained by the Registrar and forwarded to secretary for official record keeping.
5. New Referee Clinic costs will be reimbursed after completion of 10 games for the WBMHA. If this referee is not offered 10 games within this year, a refund will be granted. House league officials will have their criminal reference checks covered by the Association.

EXECUTIVE EXPENSES

1. All Executive members attending the OMHA AGM will have their receipts reimbursed to a maximum of \$25.00 per day for cost of food. Hotel expenses will be paid in advance by the SGMHA.
2. Executive members attending meetings out of town, required by their position on the Executive will receive the same mileage reimbursement as OMHA referees.
3. Executive members will be reimbursed for out of pocket expenses such as long distance charges, fax paper, postage etc.

SECTION TEN – FUNDRAISING (do we need this?)

TEAM

1. Team fundraising is limited to one major fundraiser per team per season.
2. Teams wishing to do a fundraiser must fill out a fundraising application form and submit it to the Fundraising Chairperson – Events or the President before the fundraiser is to commence.
3. The application will be brought before the Executive at their regularly Scheduled Executive meeting for consideration and approval.
4. The team must declare what they want to do, how much it will cost, how they will pay for it, what it is for and be responsible for the cost of the fundraiser.

SECTION ELEVEN - SPONSORSHIP WINERIES, BREWERS, TOBACCO

St. George Minor Hockey will not accept or endorse sponsorships from any wineries, brewers or tobacco companies.

SECTION TWELVE - GAMES, PLAYOFFS, TOURNAMENTS, EXHIBITIONS

ADMISSION AND SEASON PASS

1. The cost of the Season Pass is to be determined by the Executive prior to the start of the Season. The Season Pass includes all regular season games. Exhibition games, playoff games and tournaments are not included in the cost of the Season Pass.
2. All Sponsors are issued two Season Passes that are valid for ALL games.
3. All SGMHA Executive are given a Season Pass.
4. Regular Season and Playoff Game Admittance charges are not to exceed those prices as set by the GRLL, Southern Counties, or Grand Valley Hockey Association. They may, however, be lower.

PLAYOFF GAMES

All SGMHA playoff games are governed by their respective leagues. OMHA, Southern Counties, GRLL & Grand Valley Hockey League.

TOURNAMENTS

1. All Tournaments must have a sanction permit from the OMHA. This permit must be prominently displayed at all tournaments.
2. All Tournaments must follow the OMHA Tournament Regulations.
3. All Tournament rules in addition to the OMHA Tournament Regulations must be provided to each team registered as well as being posted in and around the Convenors table.
4. All Tournament budgets are to be approved by the Executive.
5. All SGMHA Tournaments will be alcohol free.
6. The Referee in Chief is required to notify the Treasurer with the amount of funds required to pay the referees at the tournament.
7. The Tournament convenor will immediately notify the Regional Executive Member of any Match Game Suspensions or multiple Automatic Game Suspensions.

EXHIBITIONS GAMES

1. Exhibition games are arranged by the Team officials.
2. Team Officials must notify the Referee in Chief and the Ice Scheduler of the game so officials and rooms can be arranged.

SECTION THIRTEEN – APPENDIX—(don't need this...these duties are covered in Constitution)

PAID DUTY POSITIONS

1. Ice Convenor

The Ice Convenor shall:

- 1) Attend all relevant meetings.
- 2) Be responsible for scheduling all games and practices.
- 3) Inform all Team Officials and Referee In Chief of all games.
- 4) Attend annual pre-season scheduling meeting.
- 5) Carry out other duties as assigned by the Executive, Executive Committee, or the President.

FORMS

The forms available from WBMHA Executive Members, WBMHA Website and the OMHA Website are as follows:

1. Coaching Application - Rep
2. Coaching Application - Local League
3. Application for a Tournament Sanction Permit

